



Temporary Authorisation to Collect

Please complete this form if you are requesting a person other than a regular authorised person to collect your child / children and to sign your child / children out on your behalf. Please be aware that this person will need to produce photographic identification in order to collect your child / children.

Please note: If the person is to be authorised as a permanent, regular collector, this information will need to be added to your child's enrolment booklet.

Child/Children: _____

Parent / Guardian: _____

Temporary collector's details (e.g. Name, Address and Relationship to Child):

Telephone number of person collecting child: _____

Approximate collection time: _____

This temporary authority applies for these dates: _____
(This form is valid for these dates only).

Parent's / Guardian/ Nominee's Full Name: _____

Parent's / Guardian/ Nominee's signature: _____ Date: _____

Temporary collector's signature: _____ Date: _____

Nominated Supervisor/ Teacher signature: _____ Date: _____